

From

The Secretary
House Allotment Committee
Haryana, Chandigarh.

To

1. The Chief Secretary to Govt.
Haryana, Chandigarh.
2. All the Heads of the Departments in Haryana,
Stationed at Chandigarh/Panchkula.
3. The Administrative Officer,
Haryana Civil Secretariat, Chandigarh.
4. The Under Secretary (Revenue)
New Sectt. Sector 17 Chandigarh.
5. The Deputy Commissioner, Panchkula.
6. The Additional District & Session Judge, Panchkula.
7. The Superintending Engineer,
Chandigarh Circle, Haryana PWD B&R Branch Chandigarh.
8. Registrar, Punjab & Haryana High Court Chandigarh.

Memo No.49281-82, 49284

/HAC

Dated, Chandigarh, the :- 06/07/2016

Subject:- Inviting application for allotment of Haryana Govt. houses of Type-IV at Panchkula/Chandigarh.

Fresh applications are hereby invited from the eligible employees of Haryana Govt. posted in Govt. offices located in Chandigarh/ Panchkula for allotment of Govt. house Type-IV in Sector-39B and Sector-11, 14, Panchkula. As such you are requested that the applications in Form "A" should be collected from eligible employees and forwarded to this office by **10.08.2016**.

1. 'ELIGIBLE EMPLOYEE' means an employee of the eligible office of the Govt. of Haryana working on regular basis in an eligible office. Haryana Govt. employees on deputation with Boards/Corporations or autonomous bodies at Chandigarh/Panchkula shall be eligible for allotment of Haryana Govt. houses located at Panchkula/Sec.39B, Chandigarh as per Govt. instructions time to time.
2. **Eligible office** means an office of the Govt. of Haryana located in Chandigarh/Panchkula.
3. **Haryana Govt. employees** who have already been allotted Govt. house of appropriate category at Chandigarh by U.T. Administration are not eligible for

allotment of the Haryana Govt. houses at Panchkula and Chandigarh.

4. The employees of Boards/Corporations and of other autonomous bodies are not eligible for allotment of these houses.
5. Employees who have been allotted Govt. houses have to occupy the houses in a specified period, otherwise the applicant will stand debarred for allotment of this type of house for a period of one year.
6. **It may also please be notified that the applicants whose name appears in the existing seniority list shall be consigned to record and they need to apply a fresh.**
7. **House will be allotted to only those applicants whose case have already been approved by the Chief Secretary to Govt of Haryana.**

The following priority dates have been decided as given in the table below:-

Sr. No	Type of house	Station	Pay to be mentioned (in revised pay scales as on)	Eligibility Criteria
		General Pool		
1.	Type-IV	Panchkula	01.01.2016	Application should be verified by HOD/DDO/ mentioning pay as on 01-01-2016. It should be in the range (basic pay + grade pay only) Rs. 21101/- to 37400/-.
2.	Type-IV	Chandigarh	01.01.2016	Application should be verified by HOD/DDO/ mentioning pay as on 01-01-2016. It should be in the range (basic pay + grade pay only) Rs. 21101/- to 37400/-.

The endorsement at the end of application form may please be filled carefully by the Department to eliminate the possibility of back reference. **It is requested that the pay/columns verification should be made after consulting the service book of the employees.**

This can also be down loaded from our website "haryanapwd.gov.in". The applications to be submitted in the office of Secretary House Allotment Committee, Haryana, Nirman Sadan, Plot No. 1, Sector-33-A Chandigarh.

Sd/-
**Secretary,
House Allotment Committee,
Haryana Chandigarh.**

Endst No.49288

/HAC

Dated :- 06/07/2016

A copy is forwarded to the Director Public Relation Department, Haryana Chandigarh for information and necessary action. He is requested to give wide Publicity in Press.

Sd/-
**Secretary,
House Allotment Committee,
Haryana Chandigarh.**

Endst No.49292-331

/HAC

Dated :- 06/07/2016

A copy is forwarded to the following for information.

1. P/S to Chief Secretary to Govt. Haryana.
2. P/S to FCPW.
3. PS to ASPW.
4. PA to CEs.
5. All Branch Incharge in Head Office.

Sd/-
**Secretary,
House Allotment Committee,
Haryana Chandigarh.**

Application form for allotment of Haryana Government Residence Type-IV in Sector-39B, Chandigarh and Panchkula in general pool.

To

The Secretary
House Allotment Committee, Haryana,
Room No.209, 1st Floor, Nirman Sadan,
Plot No. 1, Sector-33,
Chandigarh.

Subject:- Inviting application for allotment of Haryana Govt. houses of Type-IV in Sector-39B, Chandigarh and Panchkula.

Sir,

The undersigned applies for the allotment of Type-IV in Sector-39B, Chandigarh and Panchkula.

1. Name in Block Letter _____
2. Designation _____
3. Father's/Husband's Name _____
4. a) Date of Birth _____
b) Date of Retirement _____
5. Place of Duty & present address _____
a) Date of continuous posting at Chandigarh/Panchkula _____
b) Official address _____
c) Residential address _____
d) Contact Number (Telephone/Mobile) _____
6. Date of joining into regular Govt. Service _____
a) Basic pay on that day _____
b) Scale of pay _____
c) Designation/Group on that day _____
7. Whether permanent / regular or temporary _____
8. Particulars of the Government house under the occupation of applicant of his/her spouse _____
9. Whether the applicant has applied for any other category house _____
10. Whether the applicant has ever been debarred for allotment of Government residence _____
a) If yes, give details thereof _____

11. a) Date since when he has entitled for the type of house applied for i.e.

- b) Basic pay + grade pay as on 01-01-2016 _____
- c) Scale of pay _____
- d) Designation and class (Group) on that date _____
- whether pay was ever reduced or he was ever demoted after the date
since when he is entitled for the type of house applied for. _____
12. Present pay / Designation on the date of application _____
- a) Basic pay _____
- b) Scale of Pay _____
- c) Designation / Group of service _____
13. If the applicant has own house in Chandigarh/Panchkula/Mohali _____

DECLARATION

1. I certify that I have been serving in the office of State Govt. of Haryana or on foreign service, except for periods of leave without pay since _____ (in case there is any break, this may be specified.)
2. I certify that I have not been debarred from allotment of any type of house.
 - a) If debarred give reasons for debar-ration alongwith the allotment No. _____ dated _____ with which previous house was allotted.
 - b) If Government house was surrendered, No. of House, Type of House and Sector with date of vacation may be indicated.
3. I certify that I have not applied for any other type of house.
4. I agree to abide by the Govt. Residences Allotment Rules/Policy framed by Govt./House Allotment Committee and amended from time to time.
5. I certify that my stay in the Government service is continuous from date of entitlement as shown in Col. No. 11. During the said period, my pay was neither decreased due to demotion or any other reason nor demoted from the post.
6. I certify that the particulars given above are true and correct to the best of my knowledge and belief and nothing has been concealed there from. In case the particulars given above are found incorrect, I shall be liable for disciplinary action in addition to cancellation of allotment of my house.
7. I undertake to intimate within 7 days the fact

of my retirement / transfer to any other office (Whether eligible or ineligible) failing which I render myself for cancellation of the house under my occupation.
8. No U.T. Administration house at Chandigarh is under my occupation.

Yours faithfully

(Signature of applicant)

Endst. No.

Dated:-

Forwarded in original to the Secretary, House Allotment Committee, Nirman Sadan Sector-33, Chandigarh.

1. (a) It is certified that the particulars mentioned above by the applicant are correct.
(b) That his/her stay as declared in Col. 11 (to be specified) i.e. from _____
making him/her entitled for the allotment of _____ type house as applied for has been verified from his/her service record and is correct.
(c) That he/she has been drawing the basic pay + grade pay of Rs. _____ from 01-01-2016 and has been holding the post of _____ (Class / Group I(Class-IV)/II/III/IV post) from and it was not decreased due to demotion or any other reason at any time since the date of his/her service record and is correct.
(d) It is certified that the applicant has not applied for any other type of Govt. residence.
2. It is certified that the applicant has never been debarred for allotment of Govt. residence due to any reasons.
3. It is certified that no U.T. Administration house is under occupation of the applicant.

Head of Department / DDO/
Controlling Officer with seal

Sr. No.	Type of house	Station	Pay to be mentioned (in revised pay scales as on)	Eligibility Criteria
		General Pool		
1.	Type-IV	Panchkula	01.01.2016	Application should be verified by HOD/DDO/ mentioning pay as on 01-01-2016. It should be in the range (basic pay + grade pay only) Rs. 21001/- to 37400/-.
2.	Type-IV	Chandigarh	01.01.2016	Application should be verified by HOD/DDO/ mentioning pay as on 01-01-2016. It should be in the range (basic pay + grade pay only) Rs. 21001/- to 37400/-.